

TOP TEN THINGS TO DO AS A ROOM PARENT

1. **Please make sure you have joined PTA & registered as a volunteer!** You cannot serve as a room parent, be a chaperone at a field trip or help around the school without registering!
Go to <https://web.ccisd.net/online-forms/volunteerregistration>
2. **Please dress appropriately.** Our children have a dress code and so do teachers. Please dress as close as possible to these dress codes. No spaghetti straps, backless, strapless, etc. *If you are wearing workout clothes, please cover your top and hip area.
3. **Please watch your conversations.** Whether you are talking to another parent, teacher or student, please make sure your language is appropriate. Please do not talk about other parents or students, as these children hear and repeat everything they hear.
4. **Please be considerate of our teacher's class time.** Messages for your children must be given to the office and then relayed to the classroom. Your stopping by to wave to your child, talk to them or give them a hug is a disruption of their day and the classroom.
5. **Give teachers priority at the copy machine.** Teachers only have a short conference period. If you are the copy parent that day and a teacher comes in to copy, please allow them to "interrupt" your copy. You may resume when they are done.
6. **Please contact the teacher to set up a parent/teacher conference or to ask questions about your child.** Our teachers are busy all day. If they are outside of their classroom, they are probably going to do something or get something and go back. Please schedule conferences with them on their conference period so that they will be prepared to visit with you.

7. **Please be confidential about student names and behaviors.** When you are volunteering, you may see some behaviors displayed by children which are not always appropriate. Please be confidential and not discuss what you see with others.

8. **Please abide by our safety features.** Do not let anyone in through any outside doors. All persons must come through the main office and obtain a security name badge. Wear your name badge at all times where it is visible.

9. **Please let your child's teacher and the office know in advance if you are volunteering through the dismissal time and will be picking up your child.** Have your child meet you in the library...no matter where you are volunteering in the school. This needs to be given to their classroom teacher in a written form.

10. **Please use the staff restrooms in the grade level pods.** Each grade level has a staff restroom in the pod area. Please use these and not the student restrooms anywhere in the building.

Please know that we all appreciate everything you do for Bauerschlag and the PTA! We have a great staff, great students and wonderful parents! We are all here for the greater good! Thank you!

Principal Chapman and the Bauerschlag Bears