Winter Party & Book Exchange

Dear Parents,

Our Winter Party will be on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. We’re having a Polar Express themed hot cocoa bar and cookie decoration station. We’re asking for $5.00 donation from each child to help cover the cost of the supplies needed for the party (food, drink & paper goods). Parents are welcome to come and enjoy the party with the children but please remember this is a celebration for our \_\_\_\_\_ graders so please make other arrangements for siblings.

We will also be doing a book exchange as part of the party. Each child should bring in one wrapped book, costing no more than $5.00. Keep in mind that the book may go to either a boy or a girl, so pick a book that any student would enjoy.

**Please bring in your donations and wrapped book no later than** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

We are looking forward to a fun filled party and appreciate all of your help & support. If you have any questions or concerns please e-mail me at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Thank you,

[INSERT ROOM PARENT NAMES HERE]

